If you are building a large or complicated stand, or are involved in unusual activities during the Exhibition, you may need to seek the assistance of a qualified health & safety advisor. All risk assessments should be a careful and studied examination of your activities ensuring that your build up, open period and breakdown are achieved safely and nothing occurs which could cause harm to any person.

**We would expect you to consider the following:**

* Stand set-up (including work by any sub-contractors)
* Electrical safety (including confirmation that any portable equipment has been appropriately tested)
* Fire risk (combustible materials/hazardous chemicals)
* Slips and trips
* Manual handling
* Noise
* Catering (provision of food and drink on your stand).

|  |  |  |  |
| --- | --- | --- | --- |
| **Company:** |  | **Business objective:** |  |
| **Completed by:** |  | **Date completed:** |  |

|  |  |
| --- | --- |
| **Key** | |
| 1 | LOW RISK |
| 2 | MEDIUM RISK |
| 3 | HIGH RISK |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Risk**  **(Threat to achievement of business objective)** | **Assessment of risk**  **[Assume NO controls in place]** | | | **Risk control measures** | **Assessment of residual risk**  **[with control measures implemented]** | | |
| **Impact**  **(severity)** | **Likelihood**  **(probability)** | **Risk rating** | ***Impact***  **(severity)** | **Impact**  **(severity)** | **Likelihood**  **(probability)** |
| *1* |  |  |  |  |  |  |  |  |
| *2* |  |  |  |  |  |  |  |  |
| *3* |  |  |  |  |  |  |  |  |
| *4* |  |  |  |  |  |  |  |  |
| *5* |  |  |  |  |  |  |  |  |
| *6* |  |  |  |  |  |  |  |  |
| *7* |  |  |  |  |  |  |  |  |