

# ANNUAL GENERAL MEETING NOTES

**DATE/TIME:** Monday 23 June 2025, 9:00 - 9:30

**LOCATION:** University of Manchester

1.	<b>Introduction</b> Company Secretary, Mandy Knowlton-Rayner, welcomed everyone to the 202G Annual General Meeting.	<b>Noted</b>
2.	<b>Apologies for absence</b> It was noted no apologies were received.	<b>Noted</b>
3.	<b>Declarations of interest</b> None were declared.	<b>Noted</b>
4.	<b>Approval of minutes from the last AGM held on 17 June 2024</b> Approval of the minutes was proposed by Jane Cooper and seconded by Carolyn Halpin. The motion to approve the minutes of the 2024 AGM was carried with no objections or abstentions.	<b>Noted</b>
5.	<b>Matters arising</b> There were no matters arising.	<b>Noted</b>
6.	<b>Adoption of accounts</b> Adoption of the accounts was proposed by Wayne Rigby and seconded by Carolyn Halpin. The motion to approve the accounts was carried with no objections or abstentions.	<b>Noted</b>
7.	<b>Approval of auditors</b> Approval of Thompson Jenner as ALARM's auditors was proposed by Chris Walker and seconded by Jane Cooper. The motion to appoint Thompson Jenner as auditors was carried with no objections or abstentions.	<b>Noted</b>
8.	<b>Announcement of named officials</b> Mandy Knowlton announced the ALARM Board named officials. Jane Cooper - President Chris Walker - President-Elect Wayne Rigby - Finance Director Mandy Knowlton-Rayner - Company Secretary	<b>Noted</b>
9.	<b>Any other business</b> There was no other business.	<b>Noted</b>
10.	<b>Date of next meeting</b> Monday 22 June 2026	<b>Noted</b>